



ST. BONAVENTURE
UNIVERSITY
Founded 1858

Instructions for Delivery of Securities

If you will be transferring stocks or bonds to St. Bonaventure University, please instruct your broker, trust officer or financial advisor to electronically deliver the securities by DTC to:

Broker: E*Trade Securities LLC
PO Box 1542
Merrifield, VA 22116
Telephone: 800-387-2331
Account Name: St. Bonaventure University
Account Number: 55684435
DTC Number: 0385

Please call, or have your advisor call, the Planned Giving Office at 800-664-1273, option 2, or (716) 375-2409 as soon as possible to let us know:

1. Your name, address and phone number (needed for receipting purposes);
2. Name(s) of the security(ies) being transferred;
3. Number of shares (stocks) or face value amount (bonds);
4. Approximate current market value of the securities;
5. The name, address and phone number of your advisor.

The official value of your gift will be the average of the high and low quotes on the day the securities are recorded in the St. Bonaventure University account. Normally, a transfer will take place within two or three business days, but may take much longer near year end. A receipt will be prepared and mailed to you within a few days following the delivery of the security(ies).

Your generosity is greatly appreciated.

Matt Tornambe
Associate Vice President for Advancement
800-664-1273, option 2
(716) 375-2409